## TN Process in Detail



Before Preparing the TN Petition/Application

I-129 Petition or TN
Border Application

Border TN Application or TN Petition Filed with USCIS

Government Has Made a Decision

Post-Preparation Issues

- Answer employer's questions regarding process and options
- Signed LSA received from Employer
- Signed CONFLICT WAIVER received from Employer and International Personnel
- LEGAL FEES to fund trust received from Employer
- TN CHECKLIST sent to Employer
- TN CHECKLIST sent to International Personnel
- TN TRAINING offered

- REVIEW TN checklist info and documents received from Employer and international personnel
- Analyze job information to understand minimum requirements and duties
- Analyze eligibility for TN

   application to NAFTA
   list
- Draft I-129
   petition/border
   package, Employer
   Letter, Index
- Compile evidence
- Issue FILING CHECKS payable to Department of Homeland Security – Premium Processing?
- Conduct second attorney review

- Border TN Application: prepare package, prepare employee for interview
- Filing Fee from Employer; File I-129 PETITION with USCIS for TN Classification + Extension of Status
- Any family? Extensions of TDs: I-539, docs and filing fees
- Handle possible RFE/Request for Evidence or NOID/Notice of Intent to Deny

- Border Application is APPROVED: TDs for family now?
- DENIED? consider re-applying filling and other options
- I-129 for TN
   extension: If
   APPROVED, what
   was approved? TN
   classification and
   extension? If not,
   options?
   Remember Border
   Application is still
   needed when
   travel across the
   border
- New I-94: new Form I-9 or employment authorization update – Section 3

After preparing petition/applicati on/RFE reply, provide updates and answers to questions